

# EVALUATION

Teacher evaluations... Anyone can write one. But, how do you write one that effectively gives praise where it's due, while also addressing shortcomings and areas of weakness honestly? How do you write one that does more than check the boxes, but instead tells a story of a teacher's true performance? And, should the circumstances require it, how do you write an evaluation that stands up to the scrutiny of a Board of Education, a hearing officer, and a judge?



This workshop is co-sponsored by Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP (HLERK) and the Illinois Association of School Personnel Administrators (IASPA). Join HLERK partners Ellen Rothenberg, Cindi DeCola, Tina Christofalos, and Jeff Goelitz for a lively dialogue on writing both effective and defensible evaluations.

This workshop goes beyond the basic requirements of PERA by digging in with actual examples and exercises to provide a practical framework for writing your next evaluation. All District and building level evaluators are welcome and encouraged to attend.

Eligible for *1.5 hours of Professional Development credit*, this workshop is offered at a cost of \$40.00 per registrant and is available in either a morning or afternoon session.

## Writing Evaluations that Withstand Scrutiny

Tuesday, June 25, 2019

Session 1: 9:30 a.m. – 11:00 a.m.

Session 2: 2:00 p.m. – 3:30 p.m.

The Offices of Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP  
3030 W. Salt Creek Lane, Arlington Heights

Please complete and submit the attached registration form to secure your seat today!

Hodges Loizzi  
Eisenhammer Rodick & Kohn LLP



# *Writing Evaluations that Withstand Scrutiny* Registration Form

Registrant Name: \_\_\_\_\_ IEIN Number: \_\_\_\_\_

District/Cooperative \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Please reserve my seat for the *Writing Evaluations that Withstand Scrutiny* workshop:

9:30 a.m.—11:00 a.m.                      June 25, 2019

2:00 p.m.—3:30 p.m.                      June 25, 2019

**Workshop Location:**

The Law Offices of Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP  
3030 W. Salt Creek Lane  
Arlington Heights, Illinois

### Payment Options

Enclosed is check # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ payable to HLERK

**Check payments should be mailed to Cathy Carlen at the above address.**

Payment in full (check payable to HLERK) to be brought to workshop

**For HLERK clients only:**

Please add the workshop registration charge of \$40.00 to the next monthly invoice of my district/cooperative. **Email registration page to [ccarlen@hlerk.com](mailto:ccarlen@hlerk.com)**

\_\_\_\_\_  
Signature

**Questions? Contact Cathy Carlen at 847.670.9000 or via email at [ccarlen@hlerk.com](mailto:ccarlen@hlerk.com)**